

# Memorandum

CITY CLERK DEPARTMENT

2004 APR 29 PM 1 43

**To:** Mayor and Council  
**From:** Kayla R. Marks, El Paso Museum of Art  
**Date:** 4/29/2004  
**Re:** Council Agenda 5/5/04

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This resolution seeks permission to apply to the Texas Commission on the Arts for funding that will further the Museum's Neighborhood Kids program that serves schools in South El Paso.

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the Museum of Art be permitted to apply to the Texas Commission on the Arts Education Project Program for a grant of \$24,316 to assist in the Neighborhood Kids Program, and that the Mayor be authorized to sign an contracts or related documents accepting funding of that amount or a lesser amount as approved by the Commission.

City funds are required to match this grant.

ADOPTED this 4<sup>th</sup> day of May, 2004.

ATTEST:


THE CITY OF EL PASO

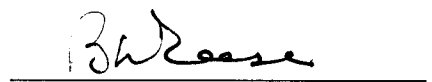
\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

\_\_\_\_\_  
Joe Wardy  
Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
John F. Nance  
Assistant City Attorney

  
\_\_\_\_\_  
Becky Duval Reese,  
Director El Paso Museum of Art

# Agenda Item Form

Agenda Date: May4,2004

Districts Affected: All

Dept. Head/Contact Information: Kayla R. Marks

## Type of Agenda Item:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments           |
| <input type="checkbox"/> Tax Installment Agreements       | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                    |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen       |
| <input type="checkbox"/> Application for Facility Use     | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance    |
| <input type="checkbox"/> Interlocal Agreements            | <input type="checkbox"/> Contract/Lease Agreement | <input checked="" type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____                      |   |   |

## Funding Source:

- ☐ General Fund
- ☒ Grant (duration of funds: \_\_\_\_\_ Months)
- ☐ Other Source: \_\_\_\_\_

## Legal:

- ☐ Legal Review Required      Attorney Assigned (please scroll down): John Nance      ☒ Approved      ☐ Denied

Timeline Priority: ☒ High      ☐ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

To approve application to Texas Commission on the Arts

## Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Matching funds are required, but can come from already budgeted expenses and in-kind participation.

## Statutory or Citizen Concerns:

None

## Departmental Concerns:

This funding will further the educational mission of the Museum.

GA 47-2004

## GRANT APPLICATION REVIEW

## DEPARTMENT

El Paso Museum of Art

## TYPE OF GRANT

Arts Education Project

## CONTROL #

785

## GRANTOR

Texas Commission on the Arts

## EFFECTIVE DATE

October 4, 2004 – May 27, 2005

## MATCHING FUND REQ

☒ YES☐ NO

## SOURCE OF FUNDS (GRANT AMOUNT, MATCHING, IN-KIND, INTERGOVERN.)

This request is to the Texas Commission on the Arts "Arts Education Project" program. The requested amount is \$24,316. A one to one match is required, but it can be covered by related salaries and other expenses related to the program. The matching funds come from the Museum's Education Restricted Account, money that has been raised by the Museum specifically for use in educational activities.

## PERSONNEL FUNDED BY GRANT

The Museum of Art is requesting a total of \$24,316 to cover the following items for the Neighborhood Kids Program: Salary and benefits for one full time School Services Coordinator for the eight months and one art teacher for 15 hours per month for the eight month period for a total of \$2400. Also requested is \$1520 for a teacher workshop for 38 teachers.

## BRIEFLY DESCRIBE HOW GRANT WILL BE USED AND ANY SPECIAL CONDITIONS FOR GRANT:

The Neighborhood Kids Program encompasses four elementary schools that are within the Museum's immediate vicinity. Through the Texas Commission on the Arts funding the Museum will offer a multiple-visit program that enhances the students art education as well as professional development workshops for the teachers involved with the program. These schools are located a few blocks from the U.S./Mexico border, in the Segundo Barrio, one of the poorest zip codes in the U.S. where 97% of the students are enrolled in the free/reduced lunch program. The population of these schools is predominantly Hispanic (98%) and English is spoken as a second language or not at all. An important feature of the Program is to create an atmosphere of familiarity, and comfort, as well as, to develop a life-long pattern of visiting museums. Many times, students enthusiastically take home information learned at the Museum. Consequently entire families visit the Museum together and share the world of art. The Program focuses on one grade level per school from 2nd to 5th grade. Museum educators meet with teachers to create sequential lessons to enhance the classroom curricula. Activities are related to fundamental skills and are aligned with the TEKS (Texas Essential Knowledge and Skills). Curricula vary per grade level to adhere to age appropriate goals. The Program also integrates art history, math, art criticism, aesthetics, and studio work. Activities include art-making projects, writing projects and discussion exercises. Throughout the academic year, students take six field trips to the Museum to utilize the Museum's collections and facilities. The El Paso Museum of Art is now certified by the State Board for Educator Certification (SBEC), the governing body that oversees the certification of Texas teachers, to award Continuing Professional Education (CPE) credits to teachers who participate in teacher programs.

## REVIEWED BY:

Michael W. Plu 4-9-04

## OMB

David St. Laurent

4-14-04

## CHIEF FINANCIAL OFFICER

## GRANTS ACCOUNTING MANAGER

W. Zenthusky

4/16/04

## CHIEF ADMINISTRATIVE OFFICER

## GRANTS COORDINATOR

Thomas M. Doyle

## COMMENTS

RECEIVED

FINANCIAL SERVICES

[back](#)

**Organization:** City of El Paso - El Paso Museum of Art

## Welcome to Form 1 of the Online Grant Application System

### Designate an Application Title

Before you begin, we'd like you to assign a "working title" for this particular application. This is for your convenience and reference only. The title should be something that identifies the application for your staff and distinguishes it from other applications that your organization may be submitting at the same time.

Neighborhood Kids Program

To save your work and move on to the next section, click on the button below.

### Application Type: Check only one per application

- ☐ CORE Support
- ☒ Arts Education Project
- ☐ Subgranting
- ☐ Exhibit Preparation to Tour
- ☐ Project Support

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**Application Title:** Neighborhood Kids Program

**Organization:** City of El Paso - El Paso Museum of Art

## Applicant Information

### Organization Name

City of El Paso - El Paso Mu

**If applicant is a university department, list department name.**  
**READ THIS NOW**

### Contact Information

Tip:  
Use your TAB  
key to move  
from field to  
field.

**Contact Name (First Name/ Last Name)**

Amy

Reed

**Mailing Address**

One Arts Festival Plaza

**City**

El Paso

**State**

Texas

**Zip Code**

79901

**Email Address**

[REDACTED]

**Area Code & Phone**

915 - 532-1707

To save your work and move on to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program

**Organization:** City of El Paso - El Paso Museum of Art

**Required Proposal Data** (All information must be completed.)

**Period of Support:** Cannot begin prior to **September 1, 2004** or end after **August 31, 2005**. These dates will determine the beginning and ending dates of the Contract for Services between your organization and the TCA; the final evaluation report will be due 30 days after the ending date of the Contract Period. Allow sufficient time to plan, execute, and close out the proposed project.

**Period of Support Requested**

Starting month and year  to

Ending month and year

**When will the event(s)/exhibit(s) occur?**

(if series or multiple dates: list beginning and ending dates)

Starting date    to

Ending date

Date payment is  
needed

September, 2004 ▼

To save your work and move to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program  
**Organization:** City of El Paso - El Paso Museum of Art

**Information on Audience Targeted by your Proposal**

How many people will be served *directly* by this proposal? 455

MORE INFO

How many people will be reached through radio or television broadcast of the performance/program or exhibition?

MORE INFO

To save your work and move on to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program  
**Organization:** City of El Paso - El Paso Museum of Art  
**People Served by Proposal:** 455

Of the total listed above, how many *youth* will be served from this proposal? 421

MORE INFO

Of the total listed at the top of the page, how many *people with disabilities* will be served from this proposal?

**MORE INFO**in accessible facilities? in special programming? 

- ☐ This event has not occurred previously.
- ☒ This event has occurred previously.

If so, in what year? If so, what was the average attendance? **Ethnicity Information**

**What is the approximate ethnic breakdown of the individuals to be served by this proposal?**

**Note:** All percentages must be expressed in whole numbers. Do not use fractions or decimals. If a person represents two or more ethnicities, count them as Multi-Racial. (E.g., A person who is 25% American Indian, 25% Hispanic and 50% White = "1 Multi-Racial".)

N - American Indian / Alaskan Native	<input type="text"/> %
A - Asian	<input type="text"/> %
B - Black (not Hispanic)	<input type="text"/> %
H - Hispanic	<input type="text" value="98"/> %
W - White (not Hispanic)	<input type="text" value="1"/> %
P- Native Hawaiian/Pacific Islander	<input type="text"/> %
M- Multi-Racial	<input type="text" value="1"/> %

**Compliance With Equity Mandate**

Following the close of the 72nd Legislature in 1992, the Commission adopted by rule an equitable procedure for distributing grant funds to local organizations. In conjunction with this, the Commission:

- (a) made equity a priority in its mission statement;



- (b) cited the responsibility to conform with the provision of the equity rider in all contracts with arts organizations and individuals;
- (c) ensured that the Advisory Review Panels reflect the characteristics of the state's population;
- (d) included equity language in the review criteria for all grants programs in the Texas Arts Plan;
- (e) included measurable funding increases for minority artists and organizational development in its appropriations requests;
- (f) developed specific funding programs available only to minority organizations.

The Commission's goal to ensure arts opportunities to all Texans includes efforts to sustain and improve services and accessibility to culturally diverse populations, geographically isolated and rural communities, individuals with disabilities, and economically disadvantaged communities.

Grantees of the Commission are required to comply with the Equity Mandate as part of their contractual relationship with the Commission and part of their services to the citizens of Texas.

### **Educational Audiences Targeted:**

(Sum of the percentages should not exceed 100)

Not Specifically Focused on Education (none)	<input type="text"/> %
Pre-Kindergarten Children	<input type="text"/> %
K-12 Education	<input type="text" value="100"/> %
Higher Education	<input type="text"/> %
Adult Learners	<input type="text"/> %

To save your work and move on to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program**Organization:** City of El Paso - El Paso Museum of Art**Required Proposal Data****Facility name(s)/ Seating Capacity**  
(where project will take place)**Facility Name:**

Located In:

Capacity:

El Paso Museum of Art

El Paso, Texas

501-1000

**Facility Name:**

Located In:

Capacity:

less than 250

**Facility Name:**

Located In:

Capacity:

less than 250

**Facility Name:**

Located In:

Capacity:

less than 250

**Facility Name:**

Located In:

Capacity:

less than 250

To save your work and move to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program**Organization:** City of El Paso - El Paso Museum of Art

NOTE: We strongly recommend that you prepare your narrative answers in a word processor. SAVE your work and COPY and PASTE it into the appropriate boxes online. Take advantage of spell check.

Many word processors also offer a word count option. Each narrative section has a maximum word count. Please note that different computer programs can count words differently, so this is not an exact science. Your Narrative will not be saved until it is within the word count limit.

### **The Narrative** (approximately 400 words)

**READ THIS NOW**

**City of El Paso - El Paso Museum of Art We request \$**  
**24316 to:**

The Neighborhood Kids Program encompasses four elementary schools that are within the Museum's immediate vicinity. Through the Texas Commission on Arts funding the Museum will offer a multiple-visit program that enhances the students art education as well as professional development workshops for the teachers involved with the program. These schools are located a few blocks from the U.S./Mexico border, in the Segundo Barrio, one of the poorest zip codes in the U.S. where 97% of the students are enrolled in the free/reduced lunch program. The population of these schools is predominantly Hispanic (98%) and English is spoken as a second language or not at all. Although Neighborhood Kids students maintain the El Paso's longstanding tradition of cherishing art through murals, folklorico, and poetry, often the physical institution of the Museum is intimidating. An important feature of the Program is to create an atmosphere of familiarity, and comfort, as well as, to develop a life-long pattern of visiting museums. Many times, students enthusiastically take home information learned at the Museum. Consequently entire families visit the Museum together and share the world of art. The Program focuses on one grade level per school from 2nd to 5th grade. Museum educators meet with teachers to create sequential lessons to enhance the classroom curricula. Activities are related to fundamental skills and are aligned with the TEKS (Texas Essential Knowledge and Skills). Curricula vary per grade level to adhere to age appropriate goals. The Program also integrates art history, math, art criticism, aesthetics, and studio work. Activities include art-making projects, writing projects and discussion exercises. At the onset of the school year, Museum educators visit school classrooms to introduce students to works of art, and the Program's goals and objectives. Throughout the academic year, students take six field trips to the Museum to utilize the Museum's collections and facilities. The El Paso Museum of Art is now certified by the State Board for Educator Certification (SBEC), the governing body that oversees the certification of Texas teachers, to award Continuing Professional

Education (CPE) credits to teachers who participate in teacher programs. A workshop will be offered to participating teachers, where they will receive training on how to incorporate art into the curriculum. Teachers will receive 5 CPE hours, a binder full of lesson plans, handouts, classroom extensions and curriculum CDs.

Below please relate the activities for which funding is requested to the following TCA review criteria listed in the Guide to Programs and Services.

**SERVICE** (up to 50 words)

Museum educators meet with teachers to create sequential and cross-curricular lessons to enhance the classroom curricula, which vary per grade level and are aligned with the TEKS. Throughout the academic year, students take six field trips to the Museum. School district art programs are not offered in these schools.

**INVOLVEMENT** (up to 50 words)

The Museum partners with the schools and the Fine Arts Department to provide a program that breaks down barriers that much of this underserved population feels regarding museums as a whole by providing multiple visits to the Museum. Administrators and teachers are involved with curriculum development and complete extensive evaluations.

**CAPABILITY** (up to 50 words)

The school district assists with transportation costs. The amount requested covers half of the total cost of the program. The Museum educators provide lesson plans and supplies for the art teachers, who receive an 8-month training course. All Museum educators have completed their masters or coursework in art education.

**ARTISTIC MERIT** (up to 50 words)

Students learn a visual vocabulary, how to use different media, and about artists. After five years this program serves as a model and has been presented at national and state conferences. Every year more teachers and students participate and goals are evaluated at the end of the year.

To save your work and move on to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program**Organization:** City of El Paso - El Paso Museum of Art**Proposal Financial Information****Cash Resources/Known Anticipated** (Itemize resources on Budget Detail Attachment)**MORE INFO****a. Earned Income****MORE INFO**

-Admission Charges, subscriptions, box office receipts

\$ Minimum  
Ticket PriceMaximum  
Ticket Price

-Concessions, sales, parking, publications, rentals, advertisers, etc.

\$ 

(Do not include free or pay-what-you-can tickets)

-Tuition, class/workshop fees

\$ 

-Interest on investments, endowments

\$ 

-Other Earned Income, Describe:

\$ 

To save your work and move to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program**Organization:** City of El Paso - El Paso Museum of Art**Proposal Financial Information****Cash Resources/Known Anticipated****b. Unearned Income** (Itemize resources on Budget Detail Attachment)**MORE INFO**

**Private Support**

Indicate whether the proposed income is **Pending** or **Committed**. If it is Pending, also indicate date you expect to receive notification from funder.

-Fundraisers/Benefits	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input type="checkbox"/>	
-Individual contributors/sponsors	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input type="checkbox"/>	
-Memberships	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input type="checkbox"/>	
-Corporate (contributions from business, corporations, or corporate foundations)	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input checked="" type="checkbox"/>	
-Foundation (contributions from private foundations)	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input checked="" type="checkbox"/>	
-Restricted Funds, Describe: <input type="text"/>	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input type="checkbox"/>	
<u>MORE INFO</u>			
-Other: <input type="text"/>	\$ <input type="text"/>	P <input type="checkbox"/>	<input type="text"/>
		C <input checked="" type="checkbox"/>	

To save your work and move to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program  
**Organization:** City of El Paso - El Paso Museum of Art

## Proposal Financial Information

**Cash Resources/Known Anticipated** (Itemize resources on Budget Detail Attachment)

**b. Unearned Income - Continued**

## Government Support

Indicate whether the proposed income is Pending or Committed. If it is Pending, also indicate date you expect to receive notification from funder.

-Local government (for organizations included as a separate line item in a local government budget)

\$ 5522

P 

C 

9/1/20C

-Hotel/Motel Tax

\$

PC  
CC

11

**-Other city (city support other than hotel/motel)**  
**Describe:**

\$

P  
C

11

\_\_\_\_\_

-County/Regional

\$

P  
C

11

-State  
Other State  
funding; do not  
include TCA

§

PC  
CC

11

-Federal:  
☐ NEA  
☐ NEH  
☐ IMLS  
☐ Other:

\$

P C

11

-Other:

Grant

\$ 20000

PC

5/4/20C

**c. Cash from prior year(s)**  
**MORE INFO**

\$

## In-Kind

§

**Summary**  
[MORE INFO](#)

(In-Kind Summary must equal In-Kind total of the Proposal Expenditure Worksheet. Be sure to itemize resources on Budget Detail Attachment)

**TCA Request:**        \$ 24316

To save your work and move to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program  
**Organization:** City of El Paso - El Paso Museum of Art

**You have reported the following financial information:**

**TCA Request:** \$ 24316  
**Total Cash Resources:** \$ 25522  
**In-Kind Summary:** \$ 0  
**Total Proposal Resources:** \$ 49838

**Proposal Expenditures**  
[MORE INFO](#)

	(A) <u>TCA</u> <u>Request</u>	(B) <u>Cash</u>	(C) <u>In-Kind</u>
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(Itemize expenditures on Budget Detail Attachment)

**a. Staff Salaries and Wages**  
[MORE INFO](#)

-Administrative	<u>18863</u>	<u>14680</u>	<u>        </u>
-Artistic	<u>        </u>	<u>        </u>	<u>        </u>
-Technical	<u>        </u>	<u>        </u>	<u>        </u>
-Fringe benefits	<u>1533</u>	<u>842</u>	<u>        </u>

**b. Fees for Outside Professional Services and/or Contracts**  
[MORE INFO](#)

-Administrative



	<u>2400</u>	<u>4800</u>	<input type="checkbox"/>
-Artistic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Apprentice	<input type="checkbox"/>	<input type="checkbox"/>	not allowed
-Technical and other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>c. Travel</b> <u>MORE INFO</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>d. Misc. Operating Expenses</b> <u>MORE INFO</u>			
-Space rental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Equipment rental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Supplies & materials	<u>1520</u>	<u>5200</u>	<input type="checkbox"/>
-Marketing & promotion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Printing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Postage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>e. Production and/or Exhibit Costs</b> <u>MORE INFO</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>f. Shipping/Transportation</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>g. Exhibition Rental Fee</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>h. Insurance</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>i. Subgranting</b> <u>MORE INFO</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>j. Other Expenses</b> <u>MORE INFO</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>k. Debt Reduction</b> <u>MORE INFO</u>	TCA does not fund this item.	<input type="checkbox"/>	<input type="checkbox"/>
<b>l. Capital Expenditures / Acquisitions</b> <u>MORE INFO</u>	TCA does not fund this item.	<input type="checkbox"/>	<input type="checkbox"/>
<b>m. Restricted Funds</b> <u>MORE INFO</u>	TCA does not fund this item.	<input type="checkbox"/>	<input type="checkbox"/>

To save your work and move on the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program

**Organization:** City of El Paso - El Paso Museum of Art

### Proposal Expenditures

	(A) <u>TCA Req.</u>	(B) <u>Cash</u>	(C) <u>In-Kind</u>
Staff Admin Expenses	18863	14680	
Staff Fringe Benefits	1533	842	
Outside Admin Expenses	2400	4800	
Supplies & materials	1520	5200	

### Budget Detail

Please use the space below to clarify how you derived the figures for your budget, both income and expenditures. We strongly suggest you create this budget on your computer in a spreadsheet or word processing program. SAVE it and then COPY and PASTE it into the box below. Use any format you like, but know that your columns, use of bold, and other formatting may be altered. You may want to include a print out from your computer along with your attachments.

Texas Commission on the Arts Arts Education Project Budget  
 Detail: GRANT REQUEST: \$24,316 Salary for one(1) School  
 Services Coordinator for 40 hours a week for 34 weeks (October  
 4, 2004 through May 27, 2005) at \$13.87 per hour x 34 weeks x  
 40 hrs/week= SALARY=\$18,863.20 plus benefits -FICA  
 $\$18,863.20 \times .062 = \$1,169.52$ ; FICA Med  $\$18,863.20$   
 $\times .0145 = \$273.52$ ; Workers Compensation (\$5.31 per pay day- 34  
 weeks/2=17 pay periods=\$5.31 x 17 pay periods=\$90.27 TOTAL  
 BENEFITS=\$1,533.31; TOTAL SALARY +  
 BENEFITS=\$20,396.51 TEACHER SALARY for one art  
 teacher at \$20 per hour x 15 hours per month x 8 months=\$2,400  
 TEACHER WORKSHOP for 38 teachers from participating  
 schools x \$40 for workshop fee=\$1,520 TOTAL REQUEST FOR  
 TCA=\$24,316 MATCH: GRANT \$20,000 from Border Fund for  
 two (2) teachers at \$20 per hour x 15 hours per month x 8  
 months=\$4,800, \$5,200 for transportation (52 buses at \$100 per  
 bus), \$10,000 for School Services Coordinator for 40 hours a

week for 18 weeks (remainder of the fiscal year) at \$13.87 per hour=\$9,986.40 SALARY for one (1) permanent staff supervisor at 30 weeks for 8 hours per week at \$19.50 per hour=30 weeks x 8 hours per week x \$19.50= \$4,680 plus fringe benefits 18%= \$4,680 x 18%= \$842.40 TOTAL MATCH= \$20,000 from Border Fund + \$4,680 for permanent staff salary + \$842.40 fringe benefits = \$25,522.40

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To save your work and move on the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program

**Organization:** City of El Paso - El Paso Museum of Art

## Assurances

### Minimum and Maximum Acceptable Amount

Note: You have the option to change these figures, if you choose. The Commission's funding is based on an established formula. Grants amounts will not be impacted by this minimum/maximum data. (Vernon's Annotated Civil Statutes, Article 6144G. Section 4A-a)

Minimum:  Maximum:

*While you are not submitting your application in this step, please read and prepare for the conditions defined in the section below.*

If financial assistance is awarded, the applicant hereby gives assurance to the Texas Commission on the Arts that:

1. The activities and services for which financial assistance is sought will be administered by the applicant organization;
2. Any funds received as a result of this application will be used solely for the project described;
3. The applicant has read, understands and will conform to the intent outlined in the Guide to Programs and Services;
4. The applicant will comply with Title VI of the Civil Rights Act of 1964, with labor standards under Section 5(j) of the National Foundation of the Arts and Humanities Act of

- 1965, with Section 504 of the Rehabilitation Act Amendments of 1974, with Title IX of the Education Amendments of 1972, with the Americans with Disabilities Act of 1990, with the Age Discrimination Act of 1975, and with the Drug Free Workplace Act of 1988;
5. The applicant will comply with Section 10(7)(b) of the Commission's Enabling Legislation, which prohibits the Commission and its grantees from knowingly fostering, encouraging, promoting, or funding any project, production, workshop, and/or program which includes obscene material as defined in Section 43.21 Penal Code of Texas;
  6. The applicant is a nonprofit entity as defined by the I.R.S., an educational institution, or a unit of government;
  7. The application has been duly authorized by an authorized official for the applying organization.
    - Authorized Official - a principal of the organization with legal authority to certify the information contained in the application and sign contracts for the organization; he/she must read and guarantee the compliance of the organization with the requirements listed above.
    - Umbrella'd applications must be signed by the principal of the nonprofit umbrella organization with legal authority to certify the information contained in the application.

### Authorizing Official Information

**Authorizing Official Name (First Name/ Last Name)**

Becky

Duval Reese

**Authorizing Official Title**

Director

**Mailing Address**

One Arts Festival Plaza

**City**

El Paso

**State**

Texas

**Zip Code**

79901

**Email Address**

duvalreeseb@elpasoartmuseum.or

**Area Code & Phone**

915 - 532-1707

**Evening Area Code & Phone**

915 - 532-1707

To save your work and move on to the next section, click on the button below.

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**Application Title:** Neighborhood Kids Program  
**Organization:** City of El Paso - El Paso Museum of Art

A summary of the information that you have provided appears below. Please take a moment and review this.

### Proposal Expenditures

Expenditure	TCA	Cash	In-Kind	Total
Salaries and Fees	22796	20322	0	43118
All Other	1520	5200	0	6720
<b>Total</b>	<b>24316</b>	<b>25522</b>	<b>0</b>	<b>49838</b>

### Proposal Resources

Earned Cash		0		
Private Support		0		
Gov't Support		25522		
Prior Year Cash		0		
In-Kind Support			0	
TCA Request	24316			
<b>Total</b>	<b>24316</b>	<b>25522</b>	<b>0</b>	<b>49838</b>
<b>Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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